

# Stephen Evans, Editor/Project Manager

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## Objectives & Goals

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- to secure positions in which I might exercise my talents (read, practice my passions) for organizing, researching and fact-checking, editing, and managing publications
  - to apply my two ultimate goals as an editor: (1) helping writers say what they want to say to the audience they want to reach and (2) allowing readers to concentrate on intended messages rather than grammatical errors, sloppy logic, and misleading cues
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## Life Achievements & Career Highlights

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- earned praise from author-educator John Hope Franklin for “negotiating delicate terminology” during development of *THJH*’s African-American-themed issue
  - honored by NC Governor Jim Hunt, Department of Cultural Resources Secretary Jeff Crow, and renowned state historian Jerry Cashion for furthering the understanding of state history through development of exhibition labels and educational publications
  - researched and ghostwrote material for Facts on File publications and *Time for Kids*
  - selected to serve as author and North American liaison/location manager for Anova Books, Ltd, during production of *Orlando, Then and Now*, a history of Orlando
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## Skills & Assets

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- the ability to provide content appraisals, substantive reviews, copyedits, and proofs
- the ability to brainstorm and mold ideas, focus and enforce objectives, set deadlines and budgets, and establish and manage editorial schedules
- the ability to apply rules in standard style manuals, house style guides, and respected grammars and texts to ensure grammatical sense, logic, and consistency
- the ability to employ established readability guidelines in adjusting style, format, and content to fit the needs, interests, and knowledge of a target audience
- the ability to research, ghostwrite, and rewrite as needed
- the ability to work in teams or individually to establish and meet goals and objectives
- the ability to lead publications from concept to draft to proof to publication

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## Sample Publishing Experience

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- *A Walk Through Life* (personal memoir)
- *Modeling a Successful Practice: A Guide to Ophthalmic Staff Development* (a procedural training manual for technicians)
- *Where Egrets Flew* (young adult historical fiction)
- *The Crystal of the Pyramids* (murder mystery/thriller)
- *The Last Dog in the World* (science fiction/fantasy script proposal)
- “Love Thy Neighbor” (short story)
- *School’s In: Federalism and the National Education Agenda* (published dissertation)
- *Prison to Paycheck* (self-improvement guide)
- KQP International Lifestyle (website)
- *A History of Fashion, from A to Z* (illustrated history)
- *Tar Heel Junior Historian* (state history magazine)
- a variety of exhibits and supplemental—educational and marketing—materials (see separate list of Publishing Credits)

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## Education & Training

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### **Manchester College North Manchester, Indiana**

- graduated: Major, School Media Services (a K–12 English education degree with a concentration in library science); Minor, Journalism
- served as staff member, news editor, and later general editor of *Oak Leaves*, the campus newspaper

### **NC State University Raleigh, North Carolina**

- developed and began coursework designed for Masters in Liberal Studies degree with a focus on the role of instructional and educational design in readability
- completed some research and early drafts for required final written project (degree not completed)

### **“On-the-Job” Learning and Continuing Education**

- trained in applying instructional design techniques
- finished coursework in HTML and XML coding
- attended classes and seminars in project supervision and quality management

-----Additional Information and Links Available Online-----

[www.StephenEvans.com](http://www.StephenEvans.com)  
[www.linkedin.com/in/aneditor](http://www.linkedin.com/in/aneditor)

a professional VITA ... <https://the-freelance-editor.com/an-autobiographical-sketch/>  
a short COMPANY HISTORY ... <https://the-freelance-editor.com/a-short-company-history/>